

The Travel Center

AUTOMATED PROFILE SYSTEM

TO: _____ FROM: _____

NAME: _____ TITLE: _____
COMPANY NAME: _____ DEPT: _____
ADDRESS: _____ FLOOR: _____
CITY: _____ STATE: _____ ZIP: _____
MAIN PHONE #: _____ DIRECT DIAL: _____
SECRETARY: _____ PHONE#: _____

SEAT PREFERENCE

Window Aisle

AIRLINE PREFERENCE AND FREQUENT FLYER MEMBERSHIP NUMBERS

American	FF Number: _____
Delta	FF Number: _____
Continental	FF Number: _____
Northwest	FF Number: _____
United	FF Number: _____
USAir	FF Number: _____
Other: _____	FF Number: _____

PREFERRED CLASS OF SERVICE

First Full Fare Coach Penalty Fare

SPECIAL MEAL REQUESTS: _____

HOTEL ROOM TYPE

Single	Suite
Double	Smoking
Standard	Non-smoking
Deluxe	

PREFERRED CHAIN

Hyatt
Sheraton
Hilton
Intercontinental
Marriott
Other: _____

CORPORATE I.D./MEMBERSHIP

Credit card number to guarantee reservations: _____ Exp.: _____

RENTAL CAR TYPE

- Subcompact
- Compact
- Midsize
- Full Size
- Luxury

PREFERRED RENTAL CHAIN

- Hertz
- Avis
- National
- Budget
- Other: _____

CORPORATE I.D./MEMBERSHIP #

HOME ADDRESS: _____ PHONE: _____

CITY: _____ STATE: _____ ZIP: _____

SPOUSE'S NAME: _____

CHILDREN: _____

PASSPORT INFORMATION

Number: _____ Expires: _____

Place of Issue: _____ Date of Issue: _____

Citizen of: _____

CREDIT CARD INFORMATION

American Express #: _____ Expires: _____

MasterCard #: _____ Expires: _____

Visa #: _____ Expires: _____

Diner's Club #: _____ Expires: _____

Other: _____ Expires: _____

Credit card to be used for all transactions unless otherwise specified: _____

I hereby authorize The Travel center/Tzell New England, a division of Tzell Travel and Tours, LLC, to make charges to my credit card number(s) as indicated on this form for any travel transactions requested by me or my authorized representative _____ by telephone or in writing from this day until such time as I advise you in writing to the contrary.

NAME (print)

SIGNATURE

DATE